

Dear Applicant:

Thank you for your interest in the Union Gospel Mission Motors *Vehicle Assistance Program*. Enclosed is the application you must fill out to be considered for the program. You must meet several qualifications:

- Have a job or a steady means of support
- Provide at least one letter of reference from a sponsor (not a relative) or pastor that includes a name and contact information
- Have a valid driver's license
- Provide evidence of eligibility for insurance from an auto insurance company

If you meet the above qualifications, please send your completed application and requested items (see enclosed checklist) to:

Jim Carson  
Union Gospel Mission  
PO Box 4066  
Spokane, WA 99220-0066

**You must include all requested information, or your application will not be considered.**

After your application is received and reviewed, you may be contacted for an interview. **If you are not chosen for an interview**, your application will be kept on file for further consideration for a period of six months.

Please do not call the Mission for questions about the status of your application. We will notify you by mail or telephone call.

Thank you again for your interest. We look forward to receiving your application and supporting documentation.

Sincerely,

Jim Carson  
Chapel Coordinator  
VAP Committee Chairman

## UGM Motors Vehicle Assistance Program

### Application Checklist

- Completed application
- Copy of valid driver's license
- Letter(s) of reference, including contact information for the person providing the reference
- Evidence of insurance eligibility from an auto insurance company