



## **Vehicle Assistance Program**

The aim of the Vehicle Assistance Program (VAP) is to provide used cars at no charge to individuals who are truly in need of transportation. This goal is accomplished by inviting residents of the Union Gospel Mission and Anna Ogden Hall, as well as others in our community, to apply for the free car.

Applications are reviewed by the VAP committee, which then schedules interviews with selected applicants. One or two vehicles may be awarded each month. Following the interviews, the person(s) chosen to receive a vehicle must show proof of car insurance and will be given instruction on proper vehicle maintenance.

### **Program Goals**

1. Select a qualified individual and provide up to two free vehicles per month.
2. Establish community outreach as well as help Mission or Anna Ogden Hall residents improve their lives through needed transportation.
3. Provide the chosen individual(s) with good, clean, reliable vehicles received from donors in the community.

### **Applicant Requirements:**

- Complete an application, including why they need a vehicle
- Disclose financial income or means of support
- Provide a copy of their valid Washington state driver's license
- Include proof of insurability (insurance quote with applicant's name on quote)
- Enclose letters of reference from a sponsor, pastor, case worker, and/or a person directly involved with the applicant (not a relative)
- Return all required paperwork to the Union Gospel Mission's administrative office no later than the day before the next scheduled committee meeting

### **Criteria for Vehicles Awarded Through VAP:**

- Will meet or exceed minimum Washington state safety standards
- Will be a clean sedan, station wagon, or van in good running condition
- Will be up to retail lot standards

**(cont.)**

### **Selection Process:**

A candidate and runner-up will be selected by the VAP using the following criteria:

1. VAP committee will review financial information provided by candidates to verify ability to financially support a vehicle and purchase insurance
2. Committee member(s) will contact references to verify information
3. Applicant must possess a valid Washington state driver's license
4. Applicant must supply proof of ability to get car insurance, and proof of actual insurance is required before vehicle is delivered to the recipient
5. Incomplete applications will cause the applicant to be removed from the selection process; a letter of denial will be sent, and the applicant will be eligible to reapply the following month
6. If a recipient defaults or is unable to purchase car insurance, the runner-up candidate will be eligible to receive the vehicle